**Meeting Minutes**

**Poultney Selectboard**

**Monday, December 9, 2024 – 6:30 PM**

**Poultney Town Hall**

**Zoom Recording located here:**

<https://us02web.zoom.us/rec/share/LEgCsV5XI4U5jawqa_Mx6kmRKGcr63ICdpfeByn3hV4nCE5evbcnOp79fVlDtHXb.8iVasq0XBWNMvlnD>

Jeff King called the meeting to order and led those present in reciting the Pledge of Allegiance. Selectmen present included: Jeff King, Sheryl Porrier, Mark Teetor and Valerie Broughton. Alan-Glen Burnell joined the meeting during Executive Session. Others present included Paul A. Donaldson, Mary Sue Reed and Jonathan Andrews. Appearing via Zoom included Jaime Lee, Sarah Pelkey, Jeff Biasuzzi and Blair.

**Adoption of the Agenda:** Sheryl Porrier made a motion to adopt the Agenda. Mark Teetor seconded the motion. Motion passed with all in favor.

**Approval of Minutes:** Valerie Broughton made a motion to approve the minutes of 11-25-24. Mark Teetorseconded the motion. Motion passed with all in favor.

**Road Report:** Joel Roberts was not present as he was out plowing/sanding roads

**Community Development:** Sarah Pelkey reported the following:

-She has been working on MPG, MRGP, GIA grant closeouts. She has also been assisting the PDRC downtown reinvestment reporting.

-Merger Study grant: We did receive a $7,500.00 grant from the Vermont Community Foundation to assist with the costs of the merger study. Discussion about ARPA funds that had been obligated towards the study. Mark Teetor made a motion to modify the prior $23,470.00 obligation of ARPA funds to an obligation of $15,970 to account for these grant funds. Sheryl Porrier seconded the motion. Motion passed with all in favor.

**Town Managers Report:**

-Jaime Lee presented to the board and the public the Poultney Planning Commission’s proposed Unified Bylaws. The board will vote to accept or reject the proposal at it’s next regular Selectboard meeting. Discussion about when the next meeting will be as it would fall on December 23, 2024. The board has a scheduled Budget Meeting on 12-16-2024 at 4:30PM. They decided to forego the 12-23-2024 meeting, and instead meet on 12-16-2024 at 6:00PM.

-Jeff King asked if the Poultney Little League and others, have provided an accounting from last year. Paul Donaldson will inquire. He has yet to hear from many, Poultney Rescue Squad, RCSD, Fire Department, as to their proposed funding numbers.

-Discussion about the dog ordinance updates. Paul Donaldson has circulated the VLCT model ordinance and highlighted where this board needs to set numbers, and other issues specific to Poultney. The board will discuss this further at its next meeting.

**Transact any Other Lawful Selectboard Business:** Paul Donaldson advised the board that there had been some damage to the entrance ramp of the Senior Center, and he is waiting to hear from the insurance company of the individual who hit the ramp to come and assess the damage.

**Health Officer:**  None.

**Rutland Regional Planning Commission:** Sarah Pelkey stated that there is a Commissioner’s Meeting tonight where the board will review its annual audit

**Public Comments on matters (limit of 10 minutes total):**

-Mary Sue Reed asked about spending MERP funds to make repairs to the highway garage if we hope to build a new garage. Paul Donaldson stated that the RRPC has advised that the total award of $500,000.00 may be able to be shifted to the other buildings that funds were awarded to, or even possibly to the yet-to-be-built garage. We hope to be able to shift those funds around, and not spend any funds on the obsolete highway garage building.

-Mary Sue Reed asked about the status of the damage to the boom mower. Paul Donaldson stated that the hauler’s insurance company has looked at the tractor and will be sending a John Deere and Alamo Mower dealer to assess the damage.

**Executive Session:**

At 7:11PM, Sheryl Porrier made the following motions: “Pursuant to 1 VSA Section 313(a)(1), I make a motion that this board finds that premature general public knowledge would clearly place this board or a person involved at a substantial disadvantage if certain matters related to contracts and personnel matters were discussed outside of Executive Session. Valerie Broughton seconded the motion. Motion passed with all in favor. Sheryl Porrier further made the following motion: “Pursuant to 1 VSA Section 313(a)(1)(A), I make a motion to enter into Executive Session to discuss contract matters and personnel matters. Valerie Broughton seconded the motion. Motion passed with all in favor. The board entered Executive Session. At 8:05PM, Sheryl Porrier made a motion to leave Executive Session. Mark Teetor seconded the motion. Motion passed with all in favor. Sheryl Porrier made a motion to obligate ARPA funds in the amount of $35,000.00 to Guaranty a contract between Peter Rowlands and Owen Z. Crawford for the demolition of the brick portion of the house located at 43 Grove Street. Mark Teetor seconded the motion. Motion passed with all in favor. Of note is the fact that Paul Donaldson, as Health Officer, has been assisting Mr. Rowland is finding a contractor to remove the building that arises to a public health hazard.

**Board Orders:** Sheryl Porrier made a motion to approve the board orders. Mark Teetor seconded the motion. Motion passed with all in favor.

**Adjournment:** Valerie Broughton made a motion to adjourn the meeting. Mark Teetor seconded the motion. Motion carried with all in favor.

s/Paul A. Donaldson