

Poultney Board of Selectmen  
Meeting In-Person and via Zoom  
**Monday, March 27, 2023 – 6:30 pm**  
Poultney Town Hall  
Join Zoom Meeting

<https://us02web.zoom.us/j/83935723883?pwd=QnEvcVVrSkN2OUpCMIFEM0lPTzBjdz09>

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Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 02-27-23
- 3) Nomination and Election of Chair of the Selectboard; Vice-Chair of the Selectboard
- 4) Appointment to Planning Commission, Assessor, and other appointed offices, Rutland County Solid Waste District; Rutland Regional Planning Commission
- 5) Adoption of Notice-Posting Policy/Publishing in the Newspaper
- 6) Public Comments and Concerns
- 7) Road Report
- 8) Town Manager's Report: South Street Bridge project; East Poultney bridge construction to start early April; Bottle Drive at the Transfer Station, Coin Drop
- 9) Transact Any Other Lawful Business –Liquor Licenses
- 10) Executive Session
- 11) Health Officer's Report
- 12) Rutland Regional Planning Commission
- 13) Board Orders
- 14) Adjourn

## Meeting Minutes

### Poultney Board of Selectmen

Monday, March 27, 2023 – 6:30 PM

Poultney Town Hall

Paul Donaldson called the meeting to order. Selectmen present included: Jeff King, Sheryl Porrier, Richard LaPierre, Alan-Glen Burnell and Mark Teetor. Others present included Paul A. Donaldson, Sarah Pelkey, Jonathan Andrews, Margaret Mug, Joel Roberts, Dick Ferguson, Kim Carter, Carol Bunce, Mary Sue Reed, and Carol Stierle. Public attending via zoom: Nic Stark, Janice B. Edwards, and Mark and Kim Flynn

#### **Nomination and Election of Chair of the Selectboard; Vice-Chair of the Selectboard:**

Sheryl Porrier made a motion to appoint Jeff King as the Chair of the Selectboard. Alan-Glen Burnell seconded the motion. Motion carried with all in favor. Richard LaPierre made a motion to appoint Sheryl Porrier as the Vice-Chair of the Selectboard. Alan-Glen Burnell seconded the motion. Motion carried with all in favor. Paul Donaldson will continue to be the Secretary of the Board.

**Adoption of the Agenda:** Jeff King made a motion to adopt the agenda. Sheryl Porrier seconded the motion. Motion carried.

**Approval of Minutes:** Sheryl Porrier made a motion to approve the minutes of February 27, 2023. Richard LaPierre seconded the motion. Motion passed with all in favor.

**Board Appointments:** Jeff King made a motion to re-appoint Dale Kerber as the Town Constable. Sheryl Porrier seconded the motion. Motion carried with all in favor.

Sheryl Porrier made a motion to re-appoint Paul Donaldson and Mark Stackpole as the Town Dog Warden. Alan-Glen Burnell seconded the motion. Motion carried with all in favor.

Sheryl Porrier made a motion to appoint Sarah Pelkey as the Fourth of July Director. Richard LaPierre seconded the motion. Motion carried with all in favor.

Sheryl Porrier made a motion to appoint Mark Teetor, Jaime Lee, Douglas Langdon and Mary Sue Reed to the Planning Commission. Richard LaPierre seconded the motion. Motion carried with all in favor.

Jeff King made a motion to appoint Sheryl Porrier as the Recreation Director. Alan-Glen Burnell seconded the motion. Motion carried with all in favor.

Richard LaPierre made a motion to appoint Paul Donaldson as the RCSWD Representative. Sheryl Porrier seconded the motion. Motion carried with all in favor.

Sheryl Porrier made a motion to appoint Sarah Pelkey as the Rutland Regional Planning Commissioner and Paul Donaldson as the Alternant. Richard LaPierre seconded the motion. Motion carried with all in favor.

Alan-Glen Burnell made a motion to appoint Sarah Pelkey as the Rutland Regional Transportation Council and Paul Donaldson as the Alternant. Sheryl Porrier seconded the motion. Motion carried with all in favor.

Sheryl Porrier made motions to appoint Paul Donaldson to the following positions: Tax Collector, Town Energy Coordinator, Town Services Officer, Town Health Officer, and Zoning Administrator. Richard LaPierre seconded each motion. Each motion carried with all in favor.

Mark Teetor made a motion to appoint Stephens Handfield as the Tree Warden. Sheryl Porrier seconded the motion. Motion carried with all in favor.

Jeff King made a motion to appoint Mark Teetor as the Otter Creek Communications Union District representative. Richard LaPierre seconded the motion. Motion carried with all in favor.

Jeff King made a motion to appoint Mary Jo Teetor as the Town Assessor. Sheryl Porrier seconded the motion. Motion carried with all in favor.

**Adoption of Notice-Posting Policy/Publishing in the Newspaper:** Sheryl Porrier made a motion that we continue to post Agendas and Minutes on the Town's Website, Post Office, Library, Town Office and message board by Toad's Burgers. Alan-Glen Burnell seconded the motion. Motion carried with all in favor.

Sheryl Porrier made a motion that we publish Notices in the Lakes Region Free Press. Alan-Glen Burnell seconded the motion. Motion carried with all in favor.

### **Public Comments and Concerns:**

Margaret Mug questioned about sidewalks on Church Street. Jeff King advised her that is a Village issue. She also praised the Village crew for doing such a good job with plowing the sidewalks this winter.

Carol Bunce asked about the 4<sup>th</sup> of July. The parade is July 4<sup>th</sup> while the fireworks are July 1, 2023. She mentioned that Shaws Market is doing an event for Boston Children's Hospital.

Discussion about the status of the town sign. Carol Bunce stated the American Legion hopes the sign is back in place by Memorial Day. Danny Lang is supposed to get us a mock-up.

Mary Sue Reed questioned audit items again. Paul Donaldson stated he is still waiting to hear from the auditor. She asked about the status of the Tax stabilization agreement. The board continues to work with the town attorney on a proposal. She asked about whether the Lister Office is now terminated. Paul Donaldson stated that it is and that Mary Jo Teetor mentioned someone had an interest in possibly learning about assessing. He stated that would be a good idea if we can find funds in the budget for the same.

Mary Sue Reed asked about Green Up Day. Paul Donaldson stated we will participate like we have been doing in the past and that it is still not a "free day."

**Road Report:** Joel Roberts reported the following:

-Truck 1 was fixed by Dick and Dan Reed. Dick found a number of electrical shorts.

- The 3-14 storm went well with no break-down issues.
- The crew has been spot sanding, but trying not to plow back roads as they are too soft..
- The crew continues to brush cut.
- On 3-20-23 the crew repaired Lewis Road, Walker Road, Ward, Hannon, Griffen, Gorehamtown.
- The crew made repairs to mud spots on Finel, River Street for MapleFest.
- Hampshire Hollow is in need of some mud repairs as well.
- The crew has been cleaning up the yard, and doing some metal scraping.-
- Discussion of replacing Truck 1 next. ATG gave us an estimate of 30,000-35,000 dollars for trade in value.
- Hampton's truck is almost repaired.
- The crew needs more spots to dispose of ditching materials.

### **Town Managers Report:**

-Paul Donaldson stated that the Thrall Road Bridge project is scheduled to start soon; the construction company will be mobilizing on April 3, 2023, and scheduled to start the project the following week.

Paul Donaldson stated that Dan Williams was unable to attend tonight but wanted to discuss bottle drive schedules and coin drop with the board. Paul Donaldson stated the coin drop is near Poppy's Place, so it would be a Village issue.

**Transact any Other Lawful Business:** The board was presented with Liquor License applications for Lake St. Catherine Country Club and American Legion. Richard LaPierre made a motion to approve the licenses. Mark Teetor seconded the motion. Motion passed with all in favor.

Richard LaPierre made a motion that the board receives quarterly expense and revenue reports at the end of each fiscal quarter. Mark Teetor seconded the motion. Motion passed with all in favor.

Discussion re: delinquent taxes. Paul Donaldson wants to check with the Town Attorney to be sure there are no longer moratoriums in place before he collects.

Sheryl Porrier reminded the board of its Priority List.

Sarah Pelkey discussed with the board the renewal of the East Poultney Village Designation. The matter was tabled until the next meeting to allow board members review the renewal application.

**Executive Session:** None.

**Health Officer:** None.

**Rutland Regional Planning Commission:** Sarah Pelkey stated that the TAC discussed MERP funding 3-21-23 with free energy audits. TAC continues to discuss sidewalks. Discussion re: funding for town garage.

**Board Orders:** Richard LaPierre made a motion to pay board orders. Mark Teetor seconded the motion. Motion carried.

**Adjournment:** Richard LaPierre made a motion to adjourn the meeting. Sheryl Porrier seconded the Motion. Motion carried.

s/Paul A. Donaldson